

Person Specification

Post Title: Head of Network and IT

ATTRIBUTES	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
EXPERIENCE	<ul style="list-style-type: none"> • Experience of detailed networking and system specification in a complex environment. • Experience of working in a large, complex organisation. • Proven experience of senior IT management and leadership. • Experience in procurement and in negotiating with ICT suppliers to develop value for money contracts. • History of successful budget and financial management. • Experience of installing and configuring computer hardware and software and managing projects. • Excellent knowledge of Windows Server, Managed networks, Wireless and Citrix Virtualisation technologies 	<ul style="list-style-type: none"> • Previous experience of working in a school environment. • IT service delivery in an educational establishment. • MS Exchange • Automated desktop delivery 	<p><i>Application Form</i> <i>Interview</i> <i>References</i> <i>Certificates</i></p>
EDUCATION AND TRAINING	<ul style="list-style-type: none"> • Educated to GCSE standard or equivalent which must include English and Maths. • Possession of an appropriate ICT qualification. • Educated to Degree level in Computer Science or related subject. • Evidence of continuing professional development. • Willing to undertake training on an ongoing basis to keep abreast of change. 	<ul style="list-style-type: none"> • Management qualification or willingness to work towards. • Microsoft Certification (MCSA or above) 	<p><i>Application Form</i> <i>Interview</i> <i>Certificates</i></p>
SKILLS/KNOWLEDGE AND ABILITY	<ul style="list-style-type: none"> • Expert knowledge of a range of ICT technologies, both hardware and software. • Detailed knowledge of security protection requirements. • Able to communicate with staff, students and students throughout the school and at all levels. • Able to communicate with outside authorities. 	<ul style="list-style-type: none"> • Knowledge of SIMS (School Information Management System) would be an advantage. 	<p><i>Application Form</i> <i>Interview</i> <i>Certificates</i></p>

	<ul style="list-style-type: none"> • Capable of working unsupervised, using own initiative and also being a team player. • Commitment to working constructively as part of the wider school team. • Ability to work within time constraints and achieve deadlines consistently. • Good interpersonal skills particularly leadership and team building. • Exceptional communication skills are essential in order to explain complex IT concepts to non-technical colleagues. • A broad understanding of IT computer systems, applications and operating systems. • Ability to work flexibly when required. 		
<p>ADDITIONAL FACTORS</p>	<ul style="list-style-type: none"> • Understanding of young people in secondary education. • Awareness of Safeguarding, Prevent strategies and Social Media related content/follow-ups • Commitment to education for all students. • Enhanced Disclosure Barring Service Check. • Able to work flexible hours to meet the operational requirements of the School. • Committed to the principles of inclusiveness and equality and diversity • Commitment to safeguarding and promoting the welfare of young people. • Adhering to the school's and Local Authorities policies and procedures. 		<p><i>Application Form Interview Assessment</i></p>